

VICE PRESIDENT

Positions available: 1 (2026).

About the Change Management Institute

The Change Management Institute is a global, independent, not-for-profit association of change professionals headquartered in Australia. The current level of business, technology, economic, political and social disruption requires a much faster and more agile response to change – by being globally connected, bringing fresh thinking and new models making the Change Management is more relevant than ever.

About the role

The Vice President role is a critical governance role that supports the President (Chair) and the wider Board to ensure the organisation is well positioned to meet its strategic objectives, ensure ongoing compliance and support a productive governance culture. The Vice President is a strong ambassador for the Change Management Institute with demonstrated commitment to the Institute and its members.

Key responsibilities

- Work closely with the Board Chair (President) to facilitate Board meetings and step in as Chair when required.
- Act as a trusted advisor to the President (Board Chair) and Chief Executive Officer on a range of matters.
- Provide governance leadership across the Board and its committees, including ongoing capability building for succession and mentoring to Board members.
- Monitor progress of strategic, financial and operational objectives.
- Demonstrate commitment to the Change Management Institute's purpose and strategic objectives, serving as an ambassador for both the Institute and the wider change management profession.

About you

- Extensive governance experience as a Board Director, combined with executive leadership experience at an organisational level.
- A professional qualification (Company Directors Course or equivalent) or equivalent experience serving on a Board, advisory committee, or governance committee.
- Strong relationship building skills including coaching and mentoring.
- A global mindset and ability to work across cultures.
- Strong financial literacy and commercial astute.
- Ability to assess organisational performance.



- Must meet good character requirements as determined by the Associations Incorporations Act 2009 (NSW – Australia).
- Desired but not essential – experience in volunteering with the Change Management Institute and/or working in large-scale transformation programmes.

What's in it for me?

If you have executive or governance experience, your skills will be very useful to the Institute. In return, you join a motivated Board who is committed to growing and supporting the global change management community in its evolution as a core capability now and into the future. It's a time of growth and exploration for the Change Management Institute, so there are opportunities to expand your knowledge, reach, and influence on a global scale.

Time commitment

This position is expected to take around 4-6 hours per week.

Attendance at monthly board meetings is a requirement of the role and participation in strategic planning sessions (which typically occur each year).

There will be a requirement for evening and early morning meetings due to the global nature of the role. This role can require concentrated effort at times, so flexibility is required.

Last updated: August 2026



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