

Treasurer Role Outline

The Treasurer provides focus and insights on the financial health of the organisation. The role of the Treasurer on the Board is to provide visibility of the financial situation and ensure that Board members have access to sound financial data. The Treasurer also reviews and recommends improvements to financial processes that reduce our financial exposure, contributes to sustainability and ensures legal and financial compliance. This role must be based in Australia.

1. What are the role's key responsibilities?

- Providing current and timely financial information to the Board
- Alerting to issues or implications of any changes to tax rules and liabilities across our different geographic jurisdictions
- Developing and educating the volunteer network on any financial policies and controls required
- Engaging with our accounting team and our auditors to ensure we follow good practice financial practice
- Liaising with insurers, lawyers, tax offices and other professional service providers in conjunction with the Board Secretary
- Bringing an external non-Change Management focus to the Board and the organisation – a critical contribution to our growth and sustainability
- Supporting the CEO in the development of Country sustainability.
- Supporting the risk management of the Institute

2. What skills or experience are required?

- Qualified accountant or other relevant banking or financial qualifications and background
- Sound understanding of governance and a qualified director



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- A global mindset
- Commercially astute and experience in running a business
- Understand and values the importance of technical compliance
- Comfortable in relationships with professionals such as auditors and lawyers

3. What's in it for me?

This role provides you with the opportunity to connect with a network of senior practitioners and thought leaders globally. To expand your skills base and experience to a global scale in supporting the sustainable growth of the Institute.

4. How much time will be required?

This position is expected to take around 4-6 hours per week. Attendance at monthly board meetings is a requirement of the role and participation in face-to-face strategic planning sessions (which typically occur each year) is also a requirement.

There may be a requirement for evening and early morning meetings due to the global nature of the role. This role can require concentrated effort at times so flexibility is required.

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